IDEA Project
Evaluation Data Collection Conceptual Design
Baseline Data Collection, Part 1

Process, Impact, and Client Outcome Measurement

Local Health Department Administrative Data (Manual System)	Local-Level System

Local Health Department — Administrative Data (Manual System)

- All Manual Data Collection Forms
  - Program and Area Descriptors
    - Local agency/Program
    - Program location/service area
    - Dates of data capture
- Administrative Data Form
  - Program and Area Descriptors
    - At-risk population
  - Department/Program/Area Capacity
    - Staff-to-client ratio
    - Availability of staff
    - Administrative cost per enrollee
    - Outreach cost per enrollee
    - Cost per household
  - Client Demographics
    - Race
    - Ethnicity
    - Age
    - Gender
- Client Appointment Log
  - Program/Process Measures
    - Other Referrals
      - Rate of referral for preventive/previous care
      - Rate of referral for SHCN
    - Program Participation
      - Rate of missed appointments
      - Frequency of services scheduled
- Client Intake Visit Tracking Log
  - Program/Process Measures
    - Referrals among Programs
      - Rate of referral in by referring program
      - Rate of ineligibility after referral
      - Average time from contact/referral to appt.
    - Program Intake
      - Rate of client intake
      - Rate of early intake
      - Average completion time for intake
- Client Referral Out Log
  - Program/Process Measures
    - Referrals among Programs
      - Rate of referral in by referring program
    - Other Referrals
      - Rate of referral for preventive/previous care
      - Rate of referral for SHCN

Local-Level System

- Follow Me Data System
  - Program and Area Descriptors
    - Local agency/Program
    - Program location/service area
    - At-risk population
    - Data year
  - Department/Program/Area Capacity
    - Percent of children with a "medical home"
    - Percent of CSHCN with a medical home
    - Cost per household (denominator)
  - Client Demographics
    - Race/ethnicity
    - Age
    - Gender
    - Years of education
    - Marital/living status
    - Average number of children in household
  - Program/Process Measures
    - Referrals Among Programs
      - Avg. time from contact to appt.
    - Other Referrals
      - Rate of referral for SHCN
    - Program Intake
      - Rate of client intake
    - Program Participation
      - Number of high-risk women served
      - Frequency of services scheduled
      - Rate of compliance with previous guidelines
  - Health Risks
    - Client Risks
      - Percent of clients at high risk
  - Outcomes
    - Client Outcomes
      - Age-appropriate immunization status
      - Percent of 2-yr.-olds fully immunized
      - Percent on WIC fully immunized
      - Pct. meeting child development standard
- Health Master Immunization Registry
  - Program and Area Descriptors
    - Local agency/Program
    - Program location/service area
    - Data year
  - Client Demographics
    - Race/ethnicity
    - Age
    - Gender
  - Outcomes
    - Client Outcomes
      - Immunization rates by age group
      - Percent on WIC fully immunized